

report

meeting	NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY	
	COMMUNITY SAFETY COMMITTEE	
date	21 April 2006	agenda item number

REPORT OF THE CHIEF FIRE OFFICER

TERMS OF REFERENCE

1. PURPOSE OF REPORT

The purpose of this report is to enable the Community Safety Committee to note its Terms of Reference as previously approved by the Nottinghamshire and City of Nottingham Fire & Rescue Authority at its meeting on 21 October 2005.

2. BACKGROUND

As part of the revised Governance Structures agreed by the Authority, the formation of a Community Safety Committee was approved to ensure the Service achieves its key objectives.

3. REPORT

3.1 There are a number of key areas linked to finance and resources that affect the Service in terms of the performance of the organisation. Examples of these are,

- Assessment of Current Protective and Preventative Measures ;
- Local Area Agreements and Delivery of Objectives ;
- Best Value Performance Indicators ;
- Avoidable Injury ;
- Arson Reduction ;
- Legislative Fire Safety and the Regulatory Reform Order ;
- Crime and Disorder Reduction Partnerships ;
- Operational Assurance ;
- Workforce Development.

3.2 To ensure that the Service meets its obligations towards these areas, the Terms of Reference (attached at Appendix A) agreed by the Fire & Rescue Authority, give guidance and direction.

3.3 By endorsing these Terms of Reference, the Community Safety Committee will give itself the necessary platform with which to address and maintain the Service's direction.

3.4 As a working committee, the Community Safety Committee can also advise other committees of the Fire & Rescue Authority, this process would be through the Policy & Strategy Committee.

4. FINANCIAL IMPLICATIONS

There are no immediate financial implications arising out of this report, but from time to time issues related to Community Safety will be such that further financial commitment will be required to improve outcomes. This will be addressed through Committee reports.

5. PERSONNEL IMPLICATIONS

There are no personnel implications arising from this report, however such impacts will be addressed through reports to the Community Safety Committee.

6. EQUALITY IMPACT ASSESSMENT

A full equality impact assessment has not been undertaken with regard to this report.

7. RISK MANAGEMENT IMPLICATIONS

A key measure of performance is the Fire CPA process. A poor result in CPA may result in intervention measures by the Secretary of State.

8. RECOMMENDATIONS

That the Community Safety Committee note and endorse the attached Terms of Reference.

9. BACKGROUND PAPERS FOR INSPECTION

None.

Paul Woods
CHIEF FIRE OFFICER

CONTACT OFFICER	
Name :	David Horton Assistant Chief Fire Officer
Tel. No :	0115 967 5896
E-mail :	david.horton@notts-fire.gov.uk

TERMS OF REFERENCE COMMUNITY SAFETY COMMITTEE

To consider, monitor and make recommendations in relation to the following areas:

1. All matters relating to the development, promotion and delivery of a co-ordinated Community Safety Strategy.
2. To consider areas for partnership in conjunction with partner organisations.
3. To monitor the participation of partner organisation in relation to Service and Authority planning and target setting processes.
4. To receive and review Community Safety Data.
5. Convene any Working Parties or Task groups as may be appropriate to assist in fulfilling the duties of the Committee.
6. To have due regard to Equal Opportunities and, in particular, the Authority's responsibilities under the Race Relations (Amendment) Act 2000.
7. Review the operational capability and response of the Service.
8. Any future strategy with regard to resource location and deployment.
9. The strategy for the delivery of Education, Prevention and Response.
10. Consider all matters related to the Civil Contingencies function of the Authority.
11. Consider, and if appropriate, determine any other matters, which may be referred to the Committee by the Authority.
12. To recommend to the Policy and Strategy Committee long term objectives for the reduction of preventable deaths and injuries.
13. To work to ensure that Nottinghamshire Fire and Rescue Service meets its expectations on the reduction of fire deaths and injuries as identified in the Fire and Rescue Services National Framework.